

Dear Sir / Madam

## **Pharmaceutical Needs Assessment (PNA) Consultation Invitation to Participate**

During the reorganisation of the NHS the responsibility for production of the Pharmaceutical Needs Assessments (PNAs) transferred to the Health and Wellbeing Boards (HWB) which are hosted by local authorities.

Halton Health and Wellbeing Board (HWB) is developing a new PNA. This is a statutory HWB responsibility, as set out under the NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013(SI 2013 No. 349).

A PNA is a document which records the assessment of the need for pharmaceutical services within a specific area. As such, it sets out a statement of the pharmaceutical services which are currently provided, together with when and where these are available to a given population. The same Regulations require NHS England to use the PNA to consider applications to open a new pharmacy, move an existing pharmacy or to commission additional services from pharmacy.

The HWB has established a PNA Task & Finish Group to oversee the development of the new PNA. This group includes membership from our partner organisations, Healthwatch and the Local Pharmaceutical Committee.

As part of the development process, the Regulations require that the HWB undertakes a formal consultation on a draft of its PNA. The key outcomes for this consultation are:

- To encourage constructive feedback from a variety of stakeholders
- To ensure a wide range of primary care health professionals provide opinions and views on what is contained within the PNA

Taking this into account, we would like to invite you to participate in this consultation, which will run from Monday 22 September 2014 to Monday 24 November 2014:

- The draft PNA can be found on our website by via the following link  
*(link to be added)*
- **All responses must be in writing.** A consultation response form has been developed to facilitate comment and feedback. This may be accessed on the same website via the following link:
- Submitting responses: You may choose one of the following options to submit your response:
  - Complete the survey online
  - 
  - Complete the form at the end of this letter and return it electronically via email to: [Lynne.Woods3@halton.gov.uk](mailto:Lynne.Woods3@halton.gov.uk)
  - complete the form and return it by post to the following address: **Public Health and Public Protection Department, Halton Borough Council, Runcorn Town Hall, Heath Road, Runcorn, Cheshire, WA7 5TD**

Halton Borough Council has decided to run this consultation electronically in order to limit the environmental impact of this consultation. However, if you require a paper version of the PNA, please contact Lynne Woods on 0151 511 6855 who will arrange to provide this within 14 days of your request.

All feedback received by 24 November 2014 will be collated and presented to the PNA Task & Finish Group, for consideration on behalf of the HWB. A consultation report will be included within the final PNA document. This will provide an overview of the feedback received and set out how the comments have been acted upon. An updated PNA including consultation process and responses will be presented to the HWB in January 2015 and published shortly afterwards.

We look forward to receiving your feedback on the draft PNA.

Yours faithfully

**Eileen O'Meara**

Director of Public Health

PNA Sponsor, Halton Health & Wellbeing Board

Halton Borough Council

**Halton Pharmaceutical Needs Assessment  
Consultation Response Form**

(note all section numbers refer to the main document)

1. Has the purpose of the PNA been explained sufficiently within section 1 of the draft PNA document?

Yes  No  Not sure

If "No", please explain why in the box below:

2. Does Section 2 clearly set out the scope of the PNA?

Yes  No  Not sure

If "No", please explain why in the box below:

3. Does Section 4 & 6 clearly set out the local providers of pharmaceutical services and local context?

Yes  No  Not sure

If "No", please explain why in the box below:

4. Does the information in Sections 5 & 7 provide a reasonable description of the services which are provided by pharmacies in Halton?

Yes

No

Not sure

If "No", please explain why in the box below:

5. Are you aware of any pharmaceutical services currently provided which have not been included within the PNA?

Yes

No

Not sure

If "Yes", please explain why in the box below:

6. Do you think the pharmaceutical needs of the population have been accurately reflected in the PNA?

Yes

No

Not sure

If "Yes", please let us know which service(s) in the box below:

7. Do you agree with the key findings about pharmaceutical services in Halton?

Yes  No  Not sure

If "No" please explain why in the box below:

8. Do you agree with the assessment of future pharmaceutical services as set out in sections 6.4?

Yes  No  Not sure

If "No", please explain why in the box below:

9. **Community pharmacies & Dispensing Appliance Contractor only.** Please can you review the information in Appendix 3 (Opening Hours) and Appendix 4 (Service Provision) for accuracy? If you identify any issues please provide details

	Is the information Accurate?				If "No", please provide details:
Opening Hours	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Service Provision	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	

10. If you have any further comments, please enter them in the box below (question applies to all):

11. About you - please can you provide the following information:

*(if responding on behalf of an organisation or pharmacy please fill in the details below. If you are responding as an individual you do not need to fill this information in but you can do so if you wish)*

Name	
Job Title	
Pharmacy Name Or Organisation (	
Address	
Telephone No.	
Please confirm that you are happy for us to store these details in case we need to contact you about your feedback?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Please return this feedback form:

- Via email to: [Lynne.Woods3@halton.gov.uk](mailto:Lynne.Woods3@halton.gov.uk)

- Via post to the following address: **Public Health and Public Protection Department, Halton Borough Council, Runcorn Town Hall, Heath Road, Runcorn, Cheshire, WA7 5TD**

*(to be added: equal opportunities page)*